Abstract Submission Instructions

ATBH VII is an English language conference - please provide all abstracts in English.

Themes

ATBH VII will build on the themes of previous ATBH conferences. Reflecting the contemporary focus on improving health care and population health while lowering costs, the conference will be organized around the following themes within the context of interprofessional practice and education:

1. New models of interprofessional practice and team-based care;
2. Aligning reimbursement with interprofessional care delivery and the economics;
3. Educating teams and integrating advanced practice providers in the clinical practice environment;
4. Educational redesign to prepare a “collaboration ready” healthcare workforce;
5. Legal and policy environment;
6. Technology applications (e.g., electronic health records, telehealth, e-health, social media, etc.); and
7. Theories, models, measurement and evaluation.

Submissions addressing these themes can take the form of case studies, quality improvement initiatives, process improvement projects, cost benefit analyses, policy analyses, academic research, program evaluation, theoretical models, measurement approaches and others forms as applicable.

Submission Types

The conference will include three submission types. All submissions will require

- Author/presenter information (name, e-mail, country, organization),
- Presentation title,
- 50 word description for the conference program,
- 3 key words, and
- Document with abstract and biographical information, detailed below.

1. Full Session - 90 minutes

Lead a full breakout session via:

- **Panel**: an interactive presentation by three or more presenters focused on one or more of the conference themes.
- **Hands-on workshop**: an interactive knowledge or skill-building workshop with specific learning objectives related to one or more of the conference themes.
- **Roundtable**: presenters will introduce a specific topic of interest related to one or more of the conference themes and facilitate in-depth discussion by audience participants and document discussion outcomes.
Abstract format: In 500 words or less, please describe the background, objectives, methods, results (actual or expected) and implications of your proposed session. Also, describe your intended target audience and your plan to create an interactive environment for your session.

Author information: In 75 words or less per author, please provide relevant biographical information on up to five authors/presenters.

2. Oral Presentation - 20 minutes (15 minute presentation, 5 minutes for questions)

Be part of a four presenter panel and present research, practice experience or policy experience related to one or more of the conference themes. All oral presentations submissions not selected will be considered for poster presentation.

Abstract format: In 300 words or less, please describe the background, objectives, methods, results and implications of your proposed presentation.

Author information: In 75 words or less per author, please provide relevant biographical information on up to three authors/presenters.

3. Poster Presentation

Present research, practice experience or policy experience related to one or more of the conference themes in an interactive poster session with viewing available for a full conference day. Once accepted, instruction for time allocation and poster preparation will be provided.

Abstract format: In 300 words or less, please describe the background, objectives, methods, results and implications of your proposed presentation.

Author information: In 75 words or less per author, please provide relevant biographical information on up to three authors/presenters.

Note

The presenting author(s) must register and attend ATBH VII. Presenters are responsible for their own travel, accommodations and conference registration fees.

*If your presentation is selected, audio or video recordings may be made of your presentation. Your submission of an abstract constitutes your agreement that recordings can be made and distributed. Accepted abstracts will be posted on the website prior to the conference.*
EasyChair Submission Instructions

The submission and review of submissions for ATBH VII is managed through an online conference management system called ‘EasyChair’ (www.easychair.org). This system gives you, the author complete control over your submission. The system is easy to use, but if you do encounter problems, please contact the conference administrators at atbh7@pitt.edu and use ‘Abstract’ as the e-mail subject.

Step 1. First, you will need to set up an account on EasyChair (username and password). Go to https://www.easychair.org/account/signin.cgi?conf=atbh7, the login page for ATBH VII abstract submissions, and select “sign up for an account.”

Then enter the distorted text and click “Continue.”

Signing up for EasyChair: Step 1

To use EasyChair, one should first create an account. This is done to prevent misuse of the system. The procedure for obtaining an account is the following.

1. You should type the two words that you see in the image below and click on “Continue”.
2. If you type the words correctly, you will be asked to fill out a simple form with your personal information.
3. After you filled out the form, EasyChair will send you an email with a link that you can use to create an account.

Please enter the words you see in the box, in order and separated by a space. Doing so helps prevent automated programs from abusing this service. If you are not sure what the words are, either enter your best guess or click the reload image next to the distorted words.

Click here to sign up for an account!
Next, enter your name and e-mail address in the form and click “Continue.”

After you fill out the form, you will receive an e-mail similar to the one below. Click the link to continue the account creation process.

Complete the account creation process, complete the form and click “Create my account.”
After your account is created, you will receive the following notification. Simply click “click this link” to log into the ATBH VII conference page.

**Account Created**

*Your EasyChair account has been created.*

To log in for [click this link](#).
Step 2. Submit your abstract by November 15, 2013! After creating an account on EasyChair, you are ready to submit an abstract. From the main page, click “New Submission” to begin.

Enter information on the authors/presenters for your submission. Please note the maximum number of authors by submission type: 5 for full sessions and 3 for oral or poster presentations.

Authors
For each of the authors please fill out the form below. Some items on the form are explained below.

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for authors who are not corresponding. These authors will also have no access to the submission page.
- **Web site** can be used on the conference Web pages, for example, for making the program. It should be a Web site of the author, not the Web site of her or his organization.
- Each author marked as a corresponding author will receive email messages from the system about this submission. There should be at least one corresponding author.

**Author 1** (click here to add yourself) (click here to add an associate)
- First name (*):
- Last name (*):
- Email (*):
- Country (*):
- Organization (*):
- Web Site:
- Corresponding author:

**Author 2** (click here to add yourself) (click here to add an associate)
- First name (*):
- Last name:
- Email (*):
- Country (*):
- Organization (*):
- Web Site:
- Corresponding author:

**Author 3** (click here to add yourself) (click here to add an associate)
- First name (*):
- Last name:
- Email (*):
- Country (*):
- Organization (*):
- Web Site:
- Corresponding author:

**Click here to add more authors**

* Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, read the Help article about names.
Next, please include the full title of your submission. The abstract box here is for a 50 word description of your submission for the conference program, NOT your abstract. Finally, select a submission category. As a note, all oral presentations not selected will automatically be considered for poster presentation.

Include at least three key words that describe your submission. Select one or more conference themes that your submission represents.

Upload a document that includes your:

- Abstract (maximum 500 words for full session, 300 words for oral or poster presentation)
- Author/presenter biographies of 75 words or less per person (maximum 5 authors for full session and 3 authors for an oral or poster presentation)
After your submission is complete, click "Complete," and you will receive a confirmation e-mail. You may update your submission until November 15th by returning to EasyChair and clicking on the paper number that will appear in your menu.

After November 15th, you will be unable to make further changes to your submission. You will be notified via e-mail between in February 2014 of the reviewers’ decision on your submission.